



## Cédula Process

**Cost:** **\$196.000** COP (Colombian Pesos)

**Where:** *Migración Colombia* at *Calle 100 #11B - 27*, the Platinum Building

**When:** **8:00 - 4:00p**, Mon - Fri

### Requirements

To apply for a *cédula de extranjería* (foreigner's national ID card) you will need:

<b>At Immigration (<i>Migración Colombia</i>)</b>
1. Your original <b>Passport</b>
2. Your <b>Visa</b> in your passport
3. The <b>number</b> assigned to your completed online application ( <i>Formato Único de Trámites</i> ), provided by email as soon as it is completed online.
4. <b>A major credit card</b> for use inside <i>Migración</i> <b>OR cash</b> to deposit in their designated bank, bringing back the deposit slip.

### Application Steps

No one is allowed to accompany you inside except other applicants. This process can take 2 hours.

1. Go to the Platinum Building, address above. No appointment is necessary.
2. Show the officer/guard your passport and the number in your email (#3 above). He will show you the line to stand in to get a number for your turn.
3. Go to the 2<sup>nd</sup> floor and wait to be called.
4. They will take your picture and fingerprints.
5. Pay for the *cédula*. You can 1) swipe your card or 2) pay in cash at a nearby bank, bringing the receipt. Be sure to bring the **receipt** back to ECA.
6. They will stamp your passport with your *cédula* number.
7. You will need to pick up your *cédula* after 5 work days. We will check online to see when it is ready.